West Sussex Local Dental Committee

Meeting held on:
Wednesday 13 February 2008 at 7.00 pm
at the Roundabout Hotel, West Chiltington.

MINUTES

Richard Beioley
Toby Hancock
Tony Fallowfield
Peter Maund
Alan Hall
Matt Botha
Christine Hallworth

David Macpherson
Jo Clark
Jenny Parry
Agi Tarnowski
Finola Cuthell
Paul Mellings
Otto Sparius

Guests
Ben Benyammine

7.00 Apologies and Welcome guests
Ali van den Berg
Rob Emanuel
Simon Quelch
Farbod Javad

Paul Mellings reported Simon Quelch has missed 5 consecutive sessions and subsequently has now lost his post on the committee. TH to write to inform him of this and also to inform John Forrester of this extra position on the LDC.

Minutes
The Minutes were accepted with the small amendment that “Toby” is actually “Tony” in the sentence found at the top of the 3rd page of the “notes” minutes, in regards to those attending for PASS training.

7.15 Matters arising
Paul Mellings reported he is still pushing for endo funding of instruments. Richard Beioley will write to Pat Bradley to express the request for funding and demonstrate the research that the LDC has undertaken with questionnaire, etc.

Mike Fleetwood, who was appointed as dental referee for the referral management, has quit due to leaving the county. Sue Braysher will look into fast tracking a replacement.

Decontamination funding has now been allocated to each
practitioner and relevant letters should have already been received.

| 7.30 | **PCT Update**  
Paul Mellings explained that the PCT will move forward to spend the extra money available. It will be spent appropriately towards dental needs. The Strategic Health Authority will monitor this process. The PCT is now set on getting it’s “house in order”. The extra 11% growth money will be in the form of 5%, once the annual uplift is removed from it.

The PCT is working on a monitoring toolkit to look at all aspects of primary care work, not just the UDAs, to help make it a more rounded assessment of what a practice is undertaking in the working year. This toolkit will be presented to OHAG in due course.

In the future, communication with GDPs could be via the internet, but this is a work in progress, once security issues have been ironed out.

David Macpherson raised his concerns over what was happening with the referral management centre. Paul explained that the dental advisors are still covering the department’s work load. Jo Clark explained that from her perspective, the time taken to process a patient is worse than it has ever been.

David recommended that the SHA should be called in to correct the PCT in regards it’s management of the referrals. He followed that Bridget Mguni is not responding to complaints (backed up by Jo Clark). They both recommended that patients should complain about the time it takes for referrals to be handled. Paul Mellings explained that the solution was in hand (re the employment of a new referral referee), it will just take some time.

Tony Fallowfield reported that a service level agreement of 3 days for the referral management service to handle referrals had been breached.

Richard Beioley recommended that the LDC could write to the PCT (Sue Braysher) in a motion; “the LDC has lost confidence in the referral management system and it should be withdrawn with immediate effect, until it is fully up and running, tested and fully implemented”.

Proposed by Peter Maund.  
Seconded by Finola Cuthell.  
Motion carried.

This motion will be copied to Candy Morris (CEO of the SHA) and Chris Allen (Kent consultant in Public Health). |
7.45  **LDC Conference\Elections**
Paul Mellings will book 3 places for conference. A motion will be forwarded this year and a short list of suggestions will be discussed at the next executive meeting. Paul suggested a stepped training of dental nurse training/working.

Elections are in place and awaiting results. Once the election results are in, then the executive can be reordered for summer 2008.

8.00  **Orthodontic Report**
The referral pack devised by Jo Clark is ready to go. Orthodontics has been caught up in the LPP and this has led to extensive delays in the release of the pack to GDPs. Jo Clark is confident that the over 18 exemption will be overthrown and would like to await this confirmation prior to postage of the packs. This may be another 3 to 4 months, however.

Paul Mellings reported that Pat Radley was unhappy to send out the ortho pack due to further issues raised in the orthodontic consultant complaint letter that she had received. This should be resolved by the end of February 2008. Paul will chase up a meeting with Alison Smith and Bridget Mguni.

Alan Hall expressed his concerns regarding incorrect referrals to primary care orthodontists. Paul Mellings responded that the referral centre should be filtering these incorrect referrals.

8.15  **OHAG Report: Restructuring**
The last meeting was December 2007. It was agreed that occupational health centres would be set up; letters confirming this to GDPs are pending.

The PCT are happy to work with the PASS scheme. The framework was accepted and the members have been accepted to go for training; Peter Maund will act as convenor, with all the dental advisors, Tony Fallowfield, Otto Sparius, Richard Beioley and Finola Cuthell also being on the panel.

Motion proposed by Tony Fallowfield.
Seconded by Toby Hancock.
Motion was carried.

Clinical governance meetings were run and everyone will be recommended to send in the “module one” for marking and feedback. After module one is reviewed, a random sample of GDPs will be targeted for the other modules. It is likely that all the audits will be assessed.

The LDC raised a motion; “This committee believes that the original plan for clinical governance should stand, unless a convincing argument can be placed to explain this change.”
Proposed by Richard Beioley.
Seconded by Paul Mellings. Motion carried.

“Smile On” has recommended that GDPs can buy a licence for £99 to allow them to load the Key Skills CDs onto any computer and receive regular updates. *(This information needs to be added to the LDC newsletter).*

OHAG restructuring: the core group will meet regularly and then interest groups will be invited to attend when appropriate.

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<tr>
<th>Time</th>
<th>Item</th>
<th>Details</th>
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<tr>
<td>8.30</td>
<td><strong>Secretary’s Report</strong></td>
<td>A brief summary of the LDC Official’s day from Friday 7 December 2007 was given. This was a breakdown of the BDA’s report on the day that had been previously emailed to all members of the LDC.</td>
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<td>8.35</td>
<td><strong>GDPC/Treasurer’s Report</strong></td>
<td>Lester Ellman has been voted in as Chairman for a further term and Stuart Johnson has stepped down as Vice Chair. Henrik Overgaard Nielson was voted as his replacement. The NHS Pension has been uplifted by only 2% even though the 2007/2008 fee rise was 3%. The new FP17 forms will come into force from April 2008; the old forms will not be processed from that date on. The accounts are healthy and could all expense claim forms be returned as soon as possible. The accounts for the past financial year are now complete and signed.</td>
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<td>8.45</td>
<td><strong>Any Other Business</strong></td>
<td>An article in the BDJ reports that NICE recommends all antibiotic cover is to be removed for any dental treatment.</td>
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<td><strong>Date and venue of next meeting</strong></td>
<td>Wednesday 23 April @7pm at The Roundabout Hotel, West Chiltington.</td>
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<td><strong>Date and venues of future meetings</strong></td>
<td>Wednesday 4 June @7pm at The Roundabout Hotel, West Chiltington. Wednesday 10 September @7pm at The Roundabout Hotel, West Chiltington. Wednesday 12 November @7pm at The Roundabout Hotel, West Chiltington.</td>
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**Actions:**
P Mellings to inform J Forrester of extra vacancy on the committee due to S Quelch continued absences (already done by T Hancock). R Beioley to write to P Bradley regarding endo instrument funding. R Beioley to write to S Braysher (cc’d to C Morris and C Allen) regarding the loss of confidence motion on the referral centre. P Mellings to book 3 places for the next LDC conference.
P Mellings to chase meeting with A Smith and B Mguni re P Bradley sending out the ortho pack.